

**AGENDA**  
**HIGHLAND CITY COUNCIL MEETING**

**March 19, 2013**

**7:00 p.m.**

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

**7:00 P.M. REGULAR SESSION – CITY COUNCIL CHAMBERS**

CALL TO ORDER – Mayor Lynn Ritchie

INVOCATION – Tom Butler

PLEDGE OF ALLEGIANCE – Tim Irwin

**APPEARANCES**

- 1. Time has been set aside for the public to express their ideas, concerns, and comments.**  
*(Please limit your comments to three minutes each.)*

**CITY COUNCIL/MAYOR ITEMS**

- 2. Time has been set aside for the City Council & Mayor to make comments.**

**CONSENT**

- 3. RESOLUTION – Appointing Aaron Palmer to the Utah Valley Dispatch Special Service District**

BACKGROUND: Highland City is a member of the Utah Valley Dispatch Special Service District which was created in 2008 by Utah County and member cities to provide emergency dispatch services in a more efficient manner. Each member agency has representation on the Board with the County having three board members. Mayor Lynn Ritchie currently sits as the Highland Representative. With the hiring of City Administrator Aaron Palmer it is recommended that Aaron be appointed to the district in continuing to ensure the interests of Highland are represented.

- 4. MOTION – Open Space Lease Agreement**

BACKGROUND: On February 5, 2013, the City Council approved an amendment to the Highland City Municipal Code which created a process in which the Council designates open space property for disposal. At the Council's direction staff has prepared a lease agreement which can be used if the property cannot be purchased.

## SCHEDULED ITEMS

### **5. PUBLIC HEARING / ORDINANCE – Annexation of the MRFP, LLC Property into Highland (Skye Estates)**

BACKGROUND: *(Presented by Nathan Crane, Community Development Director)*

An Annexation Policy Plan was approved by the City Council in June 2002. Detailed infrastructure studies and planning were completed for the annexation area. These plans/studies identify the infrastructure needs to serve the areas identified for future annexation. The proposed annexation is within the area identified for future annexation.

The property owner has submitted an application for an Annexation Agreement and Planned Development (PD) District which will be considered as separate agenda items.

A protest has not been filed with the Utah County Boundary Commission, therefore, a public hearing is held and the City Council approves or denies the proposed annexation.

### **6. PUBLIC HEARING / ORDINANCE – Creation and Approval of a PD (Planned Development) Zone**

BACKGROUND: *(Presented by Nathan Crane, Community Development Director)*

The site is currently located in Utah County and the applicant has applied for Annexation and submitted an Annexation Agreement which will be considered as separate agenda items.

The property is included in the Highland City Annexation Plan that was adopted in 2007. This area was identified for future residential development as open space subdivisions.

The adoption of a PD District is a legislative process.

### **7. MOTION – Development Agreement, Skye Estates**

BACKGROUND: *(Presented by Nathan Crane, Community Development Director)*

The applicant is proposing an Annexation and Development Agreement (Agreement) as part of the annexation of the MRFP property generally located north of the northeast corner of Highland Boulevard and 11800 North. The Agreement outlines the responsibilities of the developer and the city as it relates to the development of the property.

The City Council reviewed the proposed agreement at a work session on March 5, 2013. The agreement has been revised based on the discussion.

The adoption of a PD District is a legislative process.

## COMMUNICATION ITEMS BY MAYOR, CITY COUNCIL & STAFF

*(These items are for information purposes only and do not require action or discussion by the City Council.)*

- Fiscal Year 2013-2014 Budget – Working Draft

## ADJOURN TO A CLOSED EXECUTIVE SESSION

The City Council will recess into a closed executive session for the purpose of discussing

- The purchase, exchange, or lease of real property and reasonably imminent litigation;

- The sale of real property; including any form of water right or water shares;
  - The character, professional competence, or physical or mental health of an individual.
- Pursuant to Section 52-4-205(1) of the Utah State Code Annotated.

### RECONVENE CITY COUNCIL MEETING

### ADJOURNMENT

#### CERTIFICATE OF POSTING

The undersigned duly appointed City Recorder does hereby certify that the above agenda notice was posted in three public places within Highland City limits on this **14<sup>th</sup> day of March, 2013**. These public places being bulletin boards located inside the City offices and located in the Highland Justice Center, 5400 W. Civic Center Drive, Highland, UT; and the bulletin board located inside Lone Peak Fire Station, Highland, UT. On this **14<sup>th</sup> day of March, 2013** the above agenda notice was posted at [www.highlandcity.org](http://www.highlandcity.org) and notification sent to local newspapers located in Utah County.

JOD'ANN BATES, City Recorder

**THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.**

**If you need a special accommodation to participate in the City Council Meetings,  
please call the City Recorder's Office at least 3 working days prior to the meeting at (801) 772-4505**